



Early Childhood and Teacher Education Background Check and Medical Statement Acknowledgement

I acknowledge, as part of my pursuit towards a degree in Early Childhood and Teacher Education, I am required to complete service learning at an early learning institution prior to my student teaching experience. A BCI and FBI Background check and medical statement are required for courses that require more than ten (10) service learning hours at an early childhood education institution prior to the start of the semester. Courses that require more than ten (10) service hours include Early Childhood Education (“ECED”) 1860 (Experience with Young Children in Early Childhood Environments), ECED 2870 and ECED 2990 (Student Teaching and Student Teaching Practicum). The Early Childhood Education associate degree requires more than 300 hours of field service during the program, including course ECED 1860 which requires 105 hours at a placement site and 240 hours for ECED 2870. I as a student may be required to complete a background check for Education (EDUC) 1011, Intro to Education, depending upon the school district’s requirements.

I also acknowledge that Background checks and medical statement are valid for one year and follows this sequence:

Background Check Process:

1. Get BCI and FBI fingerprints done at WebCheck agency;
2. Create an Ohio Professional Registry (“OPR”) account on Ohio Child Care Resource and Referral Association (“OCCRRA”) site;
3. Submit request for a background check for child care in the OPR;
4. Ohio Department of Job and Family Services (“ODJFS”) completes and reviews all required background checks;
5. OPR sends the program an email notification to check their organization dashboard;
6. OPR sends the individual an email notification to check the registry. OPR sends JFS 01177, Individual Notification of Background Check Review for Child Care, from ODJFS to view electronically. I am responsible for making a copy this form and submitting it to my professor prior to starting ECED 1860.

Medical Statement Process:

1. Download a copy of the Employee Medical Statement for Childcare (JFS 01296) from the ODJFS website.
2. Complete the form, leaving the start of employment (service learning placement) blank.
3. Schedule a physical exam with a primary care provider or other express care center.
4. Have the health care provider complete the health sections and sign.
5. Upload the completed Employee Medical Statement for Childcare to your OPR.

I acknowledge that any discrepancies that arise out of my Background check or delay in completing my medical statement may prevent my enrollment into ECED 1860. I have the right and responsibility to request a referral for record sealing advice from the program at any time and it is my responsibility to review and understand the prohibitive offenses (i.e. offenses that would prevent me from obtaining licensure) prior to entering the Early Childhood Education Associate Degree Program¹. However, it is recommended that I request a referral as early as possible to address any potential discrepancies.

Student's Signature _____ **Date** _____

¹ A copy of the ODJFS prohibitive offense can be found on Cuyahoga Community College Early Childhood Education website.